FESTIVAL OF TREES

SCHOOL & SCOUT TREES REQUIREMENTS AND INFORMATION

COMMUNITY SCHOOL/SCOUT TREE
You may enter a tree as a troop, den, homeschool, class or classes, an entire school, or a school group such as cheerleaders, gifted education, etc. Trees are categorized by ages and grades at the sole discretion of the School/Scout Trees Chairperson.

The Festival of Trees will provide your school or group with a FREE 4-foot tree. Picking up your tree at the Paramount will earn your school/group **10** bonus points in judging. (Limited availability)

LIGHTING AND ELECTRICAL

- ✓ Please use LED lights when possible.
- ✓ No more than three strands (or 300 lights) of lights may be connected to each extension cord unless lights are LED. (See manufacturer's specifications.)
- ✓ Each connection of lights and cords must be wrapped with electrical tape.
- ✓ Spotlights – **LED Spotlights ONLY** - must be well secured to your platform area and plugged into the surge protector.
- ✓ Surge protector is provided; however, you should provide the cords from the tree to the surge protector.

DECORATIONS

- ✓ All trees must be secured firmly to the base.
- ✓ All decorations must be secured to your donated item with (plastic coated) wire.
- ✓ Additionally, the little metal "crown" on ornaments must be glued (hot glue acceptable) to the ball since these tend to disconnect from each other.
- ✓ Hot glue is not permitted as a means of attaching ornaments to School Community Trees.
- ✓ Tree skirts are required to cover tree stands.
- ✓ Do not use live plants of any kind in the display.
- ✓ Trees must have all branches secured to the tree. (No removable branches.)
- ✓ Do not use water ornaments or water features inside the historic Paramount.
- ✓ Be mindful that the trees are seen from all angles, including the back. Be sure to decorate all sides of the tree and be considerate of neighboring trees when selecting your staging.
- ✓ NOTE: Endorsement of a political organization or candidate is not allowed.

SIGNAGE AND MARKETING MATERIAL

Signage is provided. At registration, please review the signage information for accuracy. Marketing material is welcome.

PROPS AND STAGING

- ✓ All items under and around the tree will be sold with the tree.
- ✓ If your item is a "Buy-back," all staging must be approved by the Chairperson before placing the item. Size of staging is limited, and at the sole discretion of the Chairperson.
- ✓ Festival of Trees is not responsible for any items used for staging on "Buy-backs."

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Please inform us if you or your sponsors intend to buy back your item. All unsold items are placed for silent auction.

School/Scout Trees may be bought back by the sponsor or decorator for $75 prior to opening to the public.

JUDGING

These trees are categorized (Scout and Primary, Intermediate, Middle, and High School) by ages and grades at the sole discretion of the School Trees Chairperson. Each Category is judged for First Place, Second Place and Third Place.

General Overall Impression- 50 Points

10 _____ Design appeal
10 _____ Creativity and Originality
10 _____ Color coordination and Impact
10 _____ Staging
15 _____ First impression / Response (WOW Factor)

Principles of Design – 40 Points

10 _____ Balance and Proportion
10 _____ Difficulty of Design
10 _____ Completely decorated (back and underside)
10 _____ Attention to Detail

Mechanics – 35 Points

10 _____ All Wires Hidden; including light wiring
10 _____ Decorations tightly wired to branches
5 _____ Tape covering electrical connections
5 _____ Tree topper securely attached to main trunk
5 _____ Ornament caps glued tightly

Bonus Points 5 _____ Early Registration
10 _____ Tree pick-up